



## **DORCAS INTERNATIONAL** INSTITUTE OF RHODE ISLAND

Dorcas International is seeking an experienced **Case Manager**. Do you excel at providing excellent service to clients? If so, then we need you at Dorcas International!

For nearly 100 years, Dorcas International Institute of Rhode Island has helped new arrivals and those with cultural and language barriers to achieve autonomy through education, employment services, refugee resettlement, family literacy, interpreting and translating, and immigration and citizenship services.

**The Case Manager** provides a strengths based, comprehensive support services for a designated group of clients in the areas of basic needs such as resettlement, medical, employment, housing, transportation, childcare, or educational needs. Manages to agency goals and standards, ensuring clients receive all appropriate services and referrals within and external to Dorcas International.

### **The candidate should be able to:**

- Analyze, prioritize and implement decisions to address complex client needs
- Assist clients in developing their individual case plans and identifying their strengths, support systems in place, goals, actions and timeframes
- Coordinate and make appropriate referrals internally and externally to Dorcas International for needed resources and services
- Provide problem solving and advocacy assistance; act as mediator/liaison internally and externally
- Maintain systematic records of client interactions, services and referrals, and outcomes in required databases
- Remain well versed and up to date in area of expertise, including trauma informed care, motivational interviewing and strength-based approaches

### **Why should you apply?**

- Generous employer paid health & dental benefits
- Generous paid vacation, sick and personal leave in addition to 12 paid holidays
- Employer Paid 403b Retirement and Life Insurance
- Starting hourly range is \$14.65-\$16.45 dependent upon experience

**Interested applicants should send a resume and cover letter by 02/26/2018 to [hr@diiri.org](mailto:hr@diiri.org)**